



The role of parents:

- To wave at the camera at the beginning of each live session to provide consent for their child attending the live session.
- To encourage pupils to access learning through TEAMS and associated activities
- To support the school values as set out in the e safety and anti-bullying policies on the website.
- To foster an open pathway of communication between the school and home where appropriate.
- To encourage children to participate in video learning lessons via TEAMS and show respect through their comments and behaviours remotely.
- To be made aware that all video lessons are recorded by the teacher and stored on an internal storage device.

If another member of the family such as an older sibling was to appear on the video lesson the adult who originally signed the schools Acceptance User Policy would be contacted immediately and consequences adhered to.

Content posted in Teams can be monitored and removed and email can be reviewed if an issue is raised.

The expectations from pupils:

- To participate in online learning and activities as published by their teachers
- To ensure everyone feels valued, respected and included, children, staff and parents. To promote respect in relation to the rights of others
- To contribute their views through Microsoft TEAMS when required.
- To offer peer support and guidance through shared learning.
- To show respect to any teaching staff who conferences through to them via TEAMS video link and be made fully aware that all videos are recorded and kept.
- Pupils can post chat on their class wall, but this is overseen by the teacher and other members of staff assigned to that class and if required pupils can be muted by the teacher, restricting the ability to post further comments. Previous posts can be deleted retrospectively.
- If an email is sent from a child to a member of staff a letter will be sent out to their parents requiring parental awareness/supervision when children are using teams and if an email is sent to a teacher, they will not reply under any circumstances. A message will be sent to them from the Black Bag School email or through teachers to parents email.

It is extremely important that these guidelines are followed to keep everyone safe!